

We ask for this personal information to determine your eligibility or continuing eligibility for basic education, Labour Market Programs and Services, funding, and for statistical purposes. Authority for this collection is section 8 of the Government Organization Act, S.A. 1994, c.G-8.5 and the Employment Insurance Act, S.C. 1996, c.23. Your personal information is protected by the privacy provisions of the Freedom of Information and Protection of Privacy Act (Alberta) and the Privacy Act (Canada). If you have any questions about the collection of this information, you may contact your nearest Alberta Human Resources and Employment Delivery Site.

*Please print and complete all questions on this form.*

1. Social Insurance Number:
2. Name: \_\_\_\_\_  
Last (Family) First Middle
3. Other Name (if applicable): \_\_\_\_\_  
(maiden name, nickname, etc.) Last (Family) First Middle
4. Mailing Address: \_\_\_\_\_  
Street  
\_\_\_\_\_  
City/Town Province Postal Code
5. Phone: Home [H]: ( ) \_\_\_\_\_ Business/Alternate [B]: ( ) \_\_\_\_\_  
TTY/TDD (for the hearing impaired) [T]: ( ) \_\_\_\_\_
6. Birth date: \_\_\_\_\_ 7. Gender:  [M] Male  [F] Female  
Year Month Day
8. Marital Status:  [S] Single  [M] Married  [C] Cohabiting Partner  [X] Separated, Divorced, or Widowed

**For Employment Insurance eligible learners:**

9. Preferred official language:  [E] English  [F] French
10. Are you Aboriginal?  Yes  No
11. If not aboriginal, are you a member of a Visible Minority?  Yes  No

**Application [ADD] Type:  [LVL3] Level 3 Appl.  [LVL2] Level 2 Appl.  [STRF] Short Term Referral**

1. Are you currently (Check only one):  
 [N] Not Employed  [F] Employed Full time (30 Hrs/week or more)  [P] Employed Part time (Less than 30 Hrs/week)
2. What is your **current major** source of income? (Check one only)  
 [E] Employment (Full or Part time)  [H] AISH  [A1] SFI (Social Assistance) - less than 6 mos.  
 [I] Employment Insurance  [L] Student Loan  [A2] SFI (Social Assistance) - 6 mos. or more  
 [G] Student Grant  [O] Other, specify \_\_\_\_\_
3. If you have **another source of income**, check one of the following:  
 [E] Employment (Full or Part time)  [H] AISH  [A1] SFI (Social Assistance) - less than 6 mos.  
 [I] Employment Insurance  [L] Student Loan  [A2] SFI (Social Assistance) - 6 mos. or more  
 [G] Student Grant  [O] Other, specify \_\_\_\_\_
4. Do you currently have an Employment Insurance (EI) claim established?  Yes  No  
If yes, →  Regular Benefits  Special Benefits (sick, maternity or parental)
5. Have you recently applied, or do you plan to apply for EI benefits?  Yes  No  
If yes, → 6. Number of weeks worked in the past 52 weeks \_\_\_\_\_  
→ 7. Average number of hours worked per week \_\_\_\_\_  
→ 8. Average weekly pay: \$ \_\_\_\_\_
9. Have you received EI benefits in the last 3 years?  Yes  No
10. Have you received maternity or parental benefits in the last 5 years?  Yes  No

**Education/Training [EDT]**

1. What Education or Training have you **completed** to date?

Grade Level ( <i>check only one</i> )		
<input type="checkbox"/> [G1] Less than Grade 10	<input type="checkbox"/> [G2] Grade 10 - 12	<input type="checkbox"/> [G3] Completed High School

Post Secondary Education and Trades Qualification ( <i>check all that apply and provide name of program or trade</i> )	
<input type="checkbox"/> [P1] Some Post Secondary	
<input type="checkbox"/> [P2] College/Technical Certificate	
<input type="checkbox"/> [P3] College/Technical Diploma	
<input type="checkbox"/> [P4] University Degree	
<input type="checkbox"/> [A1] Apprenticing	
<input type="checkbox"/> [A2] Journeyman	

2. Which of these is your highest level of education/training? \_\_\_\_\_ Year completed \_\_\_\_\_

**Employment History [EMH]**

1. What is your current job or most recent job?

Job Title:	Start Date (Year/Mon/Day):	End Date (Year/Mon/Day):
Average Pay: Hourly Amount: \$ _____ or Monthly Amount: \$ _____	Average Hours worked per week:	Office Use only NOC

**Dependants [DEP]**

How many dependent children *live with you* that are in each of the following age groups?

1. Age up to 6 \_\_\_\_\_      2. Age 7 to 16 \_\_\_\_\_      3. Age 17 to 18 \_\_\_\_\_
4. How many adult dependants *live with you*? (example: unemployed spouse, parent, or disabled family member) \_\_\_\_\_

**Declaration/Consent**

I hereby understand that my personal information may be disclosed to any authorized employee, agent or contractor of Alberta Human Resources and Employment or Human Resources Development Canada to verify my eligibility or to assist in determining my continuing eligibility for funding; to monitor, assess and evaluate the effectiveness of assistance provided; and to evaluate the results of provincial benefits and support measures programs.

Signature \_\_\_\_\_ Application Date \_\_\_\_\_  
Year      Month      Day

**SELF EMPLOYMENT PROGRAM  
Application Form**

<b>NAME:</b>	
<b>ADDRESS:</b>	
<b>CITY:</b>	<b>POSTAL CODE:</b>
<b>EMAIL:</b>	
<b>PHONE:</b>	<b>CELL:</b>
<b>DATE OF BIRTH</b>	
<b>SIN:</b>	<b>HOSP #:</b>
<b>Program Applying For:</b> <input type="checkbox"/> Self Employment Program Saskatchewan <input type="checkbox"/> Self Employment Program Alberta <input type="checkbox"/> CASS <input type="checkbox"/> Self Funded	

**Are you currently on:**

<b>Employment Insurance</b>	<b>Start Date:</b> <b>End Date:</b>
<b>Social Assistance</b>	<b>Start Date:</b>
<b>Reach Back (on EI for last 3 years)</b>	





10. Where do you hope to be located and why?

11. What costs do you think you will have to cover as part of the business? Please be specific.

12. What research have you done to determine these costs?

13. What equipment do you think you will need to purchase and what do you think it will cost (approximately)?

14. What type of equipment and supplies do you have already that you can contribute to your business?

15. What experience do you have in this particular kind of business?

16. What experience do you have that could be utilized in running a small business (marketing, human resources, bookkeeping, product development, supervision etc).

17. What amount of money do you NEED to take home every month (minimum)?

18. What amount of money do you HOPE to take home every month from the business?

19. What emergency sources of fund do you have access to should your business not provide the necessary income?



*Many new entrepreneurs discover that the resources and commitment required to start a business can be severely curtailed if they are experiencing any type of trauma in their lives such as a divorce, depression, or other related situations. If you are currently experiencing a situation such as these, it may be better for you to delay your application to a later date.*

Please attach your      PERSONAL NET WORTH STATEMENT  
                                    PERSONAL CASH FLOW STATEMENT  
                                    COMPREHENSIVE PERSONALITY PROFILE (CPP)  
                                    CURRENT RESUME

Date: \_\_\_\_\_

Name of Applicant (Printed): \_\_\_\_\_

Signature of Applicant: \_\_\_\_\_

**Return to:**

**Global Infobrokers Inc.**  
**99-120 Sonnenschein Way (Beside the Farmers Market)**  
**Saskatoon, SK**  
**S7M 1M8**  
**Phone           (306) 664-0500**  
**Fax              (306) 955-7691**



IDEAL Response		REAL Response			IDEAL Response		REAL Response	
1.	T F	T F	I believe I would enjoy the independence, excitement, and risk that is associated with owning my own business.	23.	T F	T F	I often have so many goals that I postpone relaxation and leisure activities.	
2.	T F	T F	I would really enjoy a career which involves research and analysis of complex, technical data.	24.	T F	T F	I sometimes find it difficult to change old habits.	
3.	T F	T F	I always look forward to situations which reward me with prestige or peer approval.	25.	T F	T F	I always lead a comfortable, relaxed lifestyle.	
4.	T F	T F	I like work requiring attention to many details.	26.	T F	T F	There have been occasions when I resented being asked to return a favor.	
5.	T F	T F	If my boss makes an unreasonable request, I usually have difficulty saying "no."	27.	T F	T F	I am more private and aloof (than open and affectionate).	
6.	T F	T F	I dislike problem solving that requires deep concentration and thorough analysis.	28.	T F	T F	The average person really puts in a hard day's work for a day's pay.	
7.	T F	T F	Whenever I make a mistake I am always willing to admit it.	29.	T F	T F	I can always disagree with someone and not feel uneasy or upset.	
8.	T F	T F	I am almost always warm and sensitive to the needs of others.	30.	T F	T F	There have been times when I have tried to get even with someone who has hurt me.	
9.	T F	T F	I am often more intense (than calm).	31.	T F	T F	I would be described by others as warm, compassionate, and caring.	
10.	T F	T F	I often enjoy organizing or analyzing subject matter.	32.	T F	T F	I like people to notice me and comment on my appearance.	
11.	T F	T F	I would like to be widely known as an expert in something.	33.	T F	T F	I have trouble saying "no" to persistent people.	
12.	T F	T F	I almost always prefer close, warm, and completely open relationships.	34.	T F	T F	When I don't know something, I am always willing to admit it.	
13.	T F	T F	Most people are honest and trustworthy even when they are not being watched.	35.	T F	T F	I am usually unexcitable, leisurely, and easy-going.	
14.	T F	T F	I worry about what other people think of me.	36.	T F	T F	I usually enjoy planning, organizing, and analyzing (more than directing).	
15.	T F	T F	I sometimes get jealous of the good fortune of others.	37.	T F	T F	I would like to do something which would make me well known.	
16.	T F	T F	I am sometimes considered to be cold and unsympathetic.	38.	T F	T F	I am usually eager and willing when it comes to helping out people with personal problems.	
17.	T F	T F	Most people inwardly dislike going out of their way to help other people.	39.	T F	T F	Most people try to take as much as they can and give back as little to society as possible.	
18.	T F	T F	I can almost always meet the challenge of authoritative or aggressive people.	40.	T F	T F	I find it difficult "telling off" people who treat me unfairly.	
19.	T F	T F	I am always frank and honest with people.	41.	T F	T F	There have been times that I have cheated on a test or examination.	
20.	T F	T F	I am usually leisurely and unhurried.	42.	T F	T F	I never fail to help someone who is in need.	
21.	T F	T F	I am more analytical (than intuitive) when making decisions.	43.	T F	T F	I would rather compete against myself to perfect a skill (than compete against others).	
22.	T F	T F	I would enjoy being a leader in order to get more recognition for my work.	44.	T F	T F	Most people pretend to care more about others than they really do.	

	IDEAL Response	REAL Response		IDEAL Response	REAL Response	
45.	T F	T F	I would like to be so well known that people would ask for my autograph.	67.	T F T F	I am a very loving and caring individual.
46.	T F	T F	Almost all so-called "do-gooders" are more phoney (than real).	68.	T F T F	Most people are out for themselves without real concern for the needs of others.
47.	T F	T F	I have never stolen anything from another person or business.	69.	T F T F	I have insecurities and feelings of inferiority.
48.	T F	T F	I find that I thoroughly enjoy being the center of attention.	70.	T F T F	I sometimes get annoyed when people express ideas which are different from mine.
49.	T F	T F	I find it difficult to express my loving and caring emotions.	71.	T F T F	I often enjoy complex, technical subjects or problems.
50.	T F	T F	The average person will tell a lie now and then to get ahead.	72.	T F T F	I would enjoy being seen dining or talking with important people.
51.	T F	T F	I find it difficult to assert myself.	73.	T F T F	Most people who know me would describe me as intense and highly motivated.
52.	T F	T F	In decision making, I use "gut feelings" (more than thoughtful meditation).	74.	T F T F	Most people take advantage of their employer's generosity.
53.	T F	T F	I can often enjoy work which requires attention to precise, meticulous detail.	75.	T F T F	I often get bored with details of complex, technical subjects or problems.
54.	T F	T F	I am usually even-paced and don't find myself hyped-up or overly energetic.	76.	T F T F	I have never deliberately told a lie.
55.	T F	T F	I really enjoy planning and organizing the details of any work that I must undertake.	77.	T F T F	I am usually more leisurely and easy-going (than active or intense).
56.	T F	T F	Most people are out to take more than they give.	78.	T F T F	I always enjoy publicity and special recognition.
57.	T F	T F	It is difficult for someone to use, control, or take advantage of me.	79.	T F T F	I usually dislike situations which require constant analyzing or organizing.
58.	T F	T F	Most employees will cheat or steal from their employers if given the right opportunity.	80.	T F T F	I find it easy to say the words "I love you."
59.	T F	T F	I would enjoy the prestige of being a world leader.	81.	T F T F	In an employer/employee relationship, "when the cat is away, the mice will play."
60.	T F	T F	I am often high-strung or hyperactive.	82.	T F T F	I find myself too agreeable.
61.	T F	T F	I usually take the "broad brush" approach (rather than attending to detail).	83.	T F T F	Most people cheat on their income tax.
62.	T F	T F	I always enjoy receiving trophies, awards, and other forms of recognition.	84.	T F T F	I like to work in energetic bursts (as opposed to consistent, methodical efforts).
63.	T F	T F	I am usually more loving and caring (than private and aloof).	85.	T F T F	Most employees work as little as they have to work to get their paycheck.
64.	T F	T F	I usually feel sentimental about anniversaries and birthdays.	86.	T F T F	I usually avoid asserting my ideas or opinions upon others.
65.	T F	T F	I find it easy to be assertive when necessary.	87.	T F T F	I am usually described by others as plain, simple and unpretentious (as opposed to proud or status seeking).
66.	T F	T F	I am sometimes a poor listener.	88.	T F T F	I am usually gradual and mild-mannered.



## PERSONAL CASH FLOW STATEMENT

### SOURCES OF CASH

	<i>Monthly</i>	<i>Annual</i>
Employment Income	_____	_____
Spousal Income	_____	_____
EI/SA/STB Income	_____	_____
Child Tax Benefit	_____	_____
Child Support	_____	_____
Rental Income	_____	_____
Pension	_____	_____
Investment Income	_____	_____
Other income as specified	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
<b>TOTAL CASH IN/MONTH</b>	<b>\$0</b>	<b>\$0</b>

### CASH OUT

	<i>Monthly</i>	<i>Annual</i>
Personal Loan #1	_____	_____
Personal Loan #2	_____	_____
Personal Loan #3	_____	_____
Credit Card #1	_____	_____
Credit Card #2	_____	_____
Credit Card #3	_____	_____
_____	_____	_____
Mortgage	_____	_____
Vehicle Loan	_____	_____
House	_____	_____
Utilities	_____	_____
Phone	_____	_____
Food	_____	_____
Medical	_____	_____
Leisure	_____	_____
Vehicle Expense	_____	_____
Other Expenses as specified	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
<b>TOTAL CASH OUT</b>	<b>_____</b>	<b>_____</b>
<b>NET CASH</b>	_____	_____
<i>(Cash In – Cash Out)</i>	_____	_____



## PERSONAL NET WORTH STATEMENT

### ASSETS

	<i>Description</i>	<i>Current Value</i>
Bank Account #1	_____	_____
Bank Account #2	_____	_____
Bank Account #3	_____	_____
Investments #1	_____	_____
Investments #2	_____	_____
Investments #3	_____	_____
RRSPs	_____	_____
Other investments	_____	_____
House	_____	_____
Vehicle #1	_____	_____
Vehicle #2	_____	_____
Vehicle #3	_____	_____
Household Furnishings	_____	_____
Other assets as specified	_____	_____
	_____	_____
	_____	_____
	_____	_____
<b>TOTAL ASSETS</b>	_____	_____

### LIABILITIES

	<i>Description</i>	<i>Amount Owning</i>
Personal Loan #1	_____	_____
Personal Loan #2	_____	_____
Personal Loan #3	_____	_____
Credit Card #1	_____	_____
Credit Card #2	_____	_____
Credit Card #3	_____	_____
Mortgage	_____	_____
Vehicle Loan	_____	_____
Other Liabilities as specified	_____	_____
	_____	_____
	_____	_____
	_____	_____
<b>TOTAL LIABILITIES</b>	_____	_____
<b>NET WORTH</b> ( <i>Assets - Liabilities</i> )	_____	_____